

Bukker Tillibul:
Style Guidelines for authors

Use Courier New 16 point font.

Use block, not indented, paragraphs.

Align text to the left margin, not the right.

Do not use tabs.

Do not justify the text.

Single spacing between sentences; spacing between paragraphs at least 15 (at least 15 in your paragraph box; 0 before; 6 after).

Images should be saved in GIF format:

Resolution: 72 dpi

Maximum width: 560pixels

Maximum height: 1200pixels

For essays, the first page must list in order:

Title of article (or ERA creative work with research statement)

Name(s) of author(s) on single line (or two consecutive)

Institutional affiliation

For poetry and fiction, the first page must list:

Title of work

Name(s) of author(s)

Begin your text

For articles, Harvard-style referencing to be used in text (with the punctuation mark after the citation brackets) and in the bibliography.

Insert citations manually rather than using automatic referencing software such as Endnote

Short quotations within sentences to be in single quotation marks.

Quotations within quotations to be in double quotation marks.

Longer quotations of twenty-five words or more are to be paragraphed separately and indented to 1 cm without quotation marks - use the ruler at the top of the

page, not tabs, to indent.

Italicise book titles, film and play titles, long poems, names of periodicals and foreign words.

No footnotes are to be used and endnotes are to be kept to a strict minimum BEFORE the list of REFERENCES.

Examples of References & Citations

Book

Moi, Toril (2006) *Henrik Ibsen and the Birth of Modernism*. Oxford: Oxford

University Press

Edited Book

Krasner, David & Saltz, David Z, eds (2006) *Staging Philosophy*. Ann Arbor:

University of Michigan Press.

Shentalinsky, Vitaly (1995) *The KGB's Literary Archive*, ed. & tr. John

Crowfoot. London: The Harvill Press.

Journal Article

Read, Leslie (1993) 'Social Space in Ancient Athens', *New Theatre Quarterly*

Vol.9, no.36, Nov. 1993. Cambridge: Cambridge University Press.

Chapter in Book

Walker, Julia A (2006). 'The Text/Performance Split across the Analytic/Continental Divide', in Krasner, David & Saltz, David Z, eds (2006)

Staging Philosophy. Ann Arbor: University of Michigan Press.

Internet source

Menzies, R.G. (1942) 'The Forgotten People' [Radio Broadcast, 22nd May],

<http://www.liberals.net/theforgottenpeople.htm> [accessed 15.12.2005].